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**Risk Assessment – Milo the Welfare Dog (Pug born 12.11.2021)**March 2021

# Name of Assessor: Helen King - Headteacher Date of Assessment (updated): 1st March 2021

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| **This version was:** | **Date** | **To be updated as necessary** |
| **Available on the school website from** |  |
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| **Severity** | **Likelihood** | **Risk Factor** | **Level of Risk** |
| 5=Death, disablement | 5=Certain, imminent | **12 - 25** | May be considered as high risk and may require provision of considerable resources. This could involve training, appropriate equipment, high levels of supervision, and consideration of the most effective methods of eliminating or controlling hazards. |
| 4=Major injury | 4=Very likely |
| 3=Incapacity | 3=Likely |
| 2=Pain | 2=Unlikely | **5-12** | May be considered as significant risk and will require an appropriate level of resources. |
| 1=Discomfort | 1=Very unlikely | **1-5** | May be considered as low risk; however actions should still be taken to attempt to reduce these risks further  to an acceptable level if possible. |
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**Risk Assessment Factor**

To determine the risk factor for each hazard, multiply the severity number by the likelihood number. This produces a number on a scale of 1 to 25. The numbers provide only an indication of priority and extent of risk, the higher the number the greater the priority and risk and therefore the more resources which may be necessary to control the risk.

The following is **only guidance**. The key principle to work to is identifying risks and calculating the ‘Risk Factor’ (BEFORE), identifying and implementing measures to reduce these risks, then reassessing the risk factor (AFTER) before deciding whether the level of risk is acceptable.

**IMPORTANT**

This method only provides an indication of risk and is based upon subjective judgement therefore, employers must ensure to their satisfaction that the risk assessment and the actions taken to remove or avert the hazards identified are adequate.

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| **Identified risk** | **Person(s)  at risk** | **Risk Level Before Control 1- 5**  (Before) | | | **Control measures** | **Risk Level After Control 1-5**  (After) | | | **Responsibility & Date** |
| Severity | Likelihood | Total | Severity | likelihood | Total |
| Milo is a pug dog who belongs to the headteacher, Mrs Helen King.  Milo was born on 12th November 2020. | | | | | | | | | |
| **Welfare of Milo** | Milo | 5 | 2 | 10 | * If Milo shows any signs of being unwell at home, he will not be brought into the school; * If Milo becomes unwell during the day this should immediately be referred to the Headteacher. If appropriate Milo will stay in the Headteacher’s office quietly or be taken home; * The headteacher is responsible for keeping Milo up-to-date with vaccinations, worming, flea treatments and any other treatments as necessary to keep Milo healthy; * If Milo shows any signs of distress he will be removed from the situation; * Milo will only be left on his own for short periods in the headteacher’s office; * Milo will have access to a bed and stimulation toys in the headteacher’s office; * The headteacher will be responsible for ensuring that Milo has access to food and water. | 1 | 2 | 2 | Headteacher |
| **Hygiene** | Milo  Staff and students | 2 | 5 | 16 | * Milo will be given comfort breaks by the headteacher or an adult at regular intervals; * Milo will use the area outside the office windows. This is not a pedestrian walkway. This is only used as a fire escape; * Any faeces to be bagged by staff only and disposed of in a waste bin; * Milo is house-trained, however if toileting accidents do occur in the building these will be cleaned up by the headteacher immediately; * Milo will have a wipe-clean bed for school that can be easily thoroughly cleaned; * After handling Milo all adults and pupils are expected to **wash their hands** with soap and water and dry thoroughly. | 2 | 2 | 4 | Headteachers /  All staff |
| **Biting Risk** | Staff and students | 5 | 2 | 10 | * Milo will spend time acclimatising to school life before being with any individual children; * A new risk assessment will be made when the headteacher feels that Milo is ‘ready’ to be with individual children; * Milo will remain on a lead at all times whilst not in the headteacher’s office; * An adult will hold Milo on a short lead or by his harness whilst near children; * Milo has a good temperament; if Milo demonstrates any aggression he will not be permitted to come into school anymore. | 2 | 2 | 4 | Headteacher /  All staff |
| **Supervision** | Milo  Staff and students | 5 | 3 | 15 | * Milo will be supervised at all times when near children. * Milo will rest in the headteacher’s office when not with children. | 1 | 2 | 2 | Headteacher /  All staff |
| **Allergies** | Staff and students | 5 | 2 | 10 | * Staff and, Parents will be asked to inform the school if their child has any allergies to dogs; * Dog allergies to be included on the school’s contact registration forms given to parents * No child will be ‘forced’ to interact with Milo. | 5 | 1 | 5 | Headteacher /  All staff |
| **Communication** | Staff and students |  |  |  | * News and information about Milo will be posted on our school website, on Twitter and in newsletters. |  |  |  | Headteacher |
| **Emergencies** | Milo | 5 | 1 | 5 | **In an emergency Milo is cared for by Abbey Vets:** **Abbey Veterinary Centres, Monmouth** Monmouth District Centre MONMOUTH, Monmouthshire NP25 5BA **Tel:** 01600 712985 / 711511 **Email:** [vets@abbeyvets.co.uk](mailto:vets@abbeyvets.co.uk?subject=You%20have%20mail%20from%20your%20Monmouth%20Surgery%20page) **Open Mon-Fri 8.30-6.30**  * Milo is chipped | 5 | 1 | 5 | Headteacher /  All staff |